

Colorado Mountain College RN-BSN Bachelor of Science Degree in Nursing (BSN)



2024-2025 Application for Admission

Program Locations:

Breckenridge, Steamboat Springs, Spring Valley in Glenwood Springs



Dear Prospective RN-BSN Applicant:

Thank you for your interest in the RN-BSN Nursing Program at Colorado Mountain College (CMC). This program is designed to help you advance your nursing practice to the next level. Obtaining your BSN degree can lead to new job opportunities and allow you to progress toward graduate nursing education.

The Colorado articulation model for registered nurses allows CMC to award up to 72 credits for your prior registered nursing education. Your prior college coursework will be reviewed by the Admissions Representative for Health Sciences Programs and the Dean, School of Nursing to determine exactly what courses you will need to complete your degree.

As an RN-BSN student, you have a great deal of flexibility in meeting the course requirements. There are minimal on-campus classroom requirements. The RN-BSN program is designed using a hybrid web-based technology approach to meet the needs of students with diverse learning styles. You can access all course materials and library resources through our CMC website. The RN-BSN program is offered at the current nursing program sites, including the Breckenridge, Spring Valley at Glenwood Springs, and Steamboat Springs locations.

This admission packet contains information about the application process. For additional details, schedule an in-person or telephone appointment with Scott Schreiner, Admissions Representative for Health Sciences Programs, at 970-947- 8353 or sschreiner@coloradomtn.edu.

Congratulations on taking your career to the next level and welcome to the RN-BSN program at Colorado Mountain College!

Sincerely,

A handwritten signature in cursive script that reads "Whitney Erickson".

Dr. Whitney Erickson, DNP, RN, CEN
Dean, School of Nursing

Accreditation

Higher Learning Commission of the North Central Association of Colleges and Schools
230 South LaSalle Street, Suite 7-500
Chicago, IL 60604
Phone 312.263.0456

Accreditation Commission for Education in Nursing (ACEN)
3390 Peachtree Road NE, Suite 1400
Atlanta, GA 30326
Phone 404.975.5000
Fax 404.975.5020
www.acen.org

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Admission Application for the RN-BSN Program

The RN-BSN program is an academic progression model designed for practicing RNs to advance their education. The program provides educational experiences to prepare a professional nurse generalist to practice in a variety of healthcare settings. The program integrates nursing theory, practice, and science. It has been developed to prepare a highly competent professional nurse with the education necessary to meet the increasing need for safe, quality healthcare in contemporary society and provide students with the foundation for graduate study in nursing.

Applicants who meet the criteria as outlined in the application process will be considered for admission to the RN-BSN program. The RN-BSN nursing application process at CMC is an evaluation of qualified applicants.

Requirements

1. Applicants must be a graduate from an accredited AAS/ADN or Diploma Nursing Program.
2. Applicants must include a copy of their current and unencumbered RN license from the State of Colorado.
3. Applicants must not have any Disqualifying Criminal Offenses (see page 15).
4. Applicants must hold a minimum cumulative GPA of 2.5 or higher on a 4.0 scale.
5. Applicants MUST have a current CPR Certification (must be American Heart Association Healthcare Provider Basic Life Support-BLS) and provide a copy of the BLS Certification.
6. If an applicant applies more than three (3) years after receiving their RN licensure, a minimum of 1,000 hours of nursing work experience is required within the last three years (see Work Experience Verification Form on page 14). Two (2) professional ability assessment letters addressing your nursing practice and experiences in health care must be provided.
7. The nursing general admission prerequisites are not required to be completed to apply for the RN-BSN program, they can be in progress; however, they must be completed prior to starting the RN-BSN classes. A grade of "C" or higher (not C-) is required in general education and nursing courses.

Course Code	Course Name	Credits
BIO 1111	General College Biology with Lab	5 credits
BIO 2101	Anatomy & Physiology I with Lab	4 credits
BIO 2102	Anatomy & Physiology II with Lab	4 credits
BIO 2104	Microbiology	4 credits
PSY 2440	Human Growth & Development	3 credits
HWE 1050	Human Nutrition	2 credits
ENG 1021	English Composition	3 credits
n/a	Social or Behavioral Science Elective	3 credits

The following BSN general admission courses are not required to apply for the RN-BSN program but must be completed prior to graduation:

Course Code	Course name	Credits
ENG 1022	English Composition II	3 credits
BIO 2116	Human Pathophysiology	4 credits
MAT 1260	Introduction to Statistics	3 credits
n/a	Advised Transferable electives	3 credits
n/a	History Elective	3 credits

All RN-BSN nursing courses in the curriculum must be completed at CMC.

If you are planning to use any transfer credits to fulfill prerequisite requirements, you must speak with the Admissions Representative for Health Sciences Programs to determine if the credits will meet program requirements.

Application Process

1. You must complete and submit a general CMC application (available online at <https://apply.coloradomtn.edu/>). This is required for all new applicants or a student who has not taken a CMC course within the last year. Students currently taking courses with CMC do not need to provide a new application. Remember to make a copy of your CMC application for admission, since you will also need a copy for the RN-BSN nursing application packet.
2. Official college transcripts must be sent directly to the CMC Registrar's Office from all previous institutions for a formal transcript evaluation to determine what previous coursework will transfer to Colorado Mountain College. to have your transcripts evaluated. Transcript review could take 4-8 weeks, so please submit them early. Have your previous college(s) send your transcripts to:

Colorado Mountain College
Office of the Registrar
802 Grand Ave

Glenwood Springs, CO 81601
registrar@coloradomtn.edu

Complete and include the attached form, "Transcript Request" and "Coursework in Progress Information," included on page 13 of this packet to indicate transcripts you have submitted for evaluation and any coursework in progress. Completing this form will alert Admissions to look for transcript evaluations to be included in your application.

Include a current class schedule of course(s) in progress. Students with courses in progress may be offered a *Conditional Acceptance* pending successful completion of the courses.

3. Professional Resume
Complete a professional resume which includes your education, work experience, professional certifications, membership in professional organizations, community and volunteer work, scholarly writing, or involvement in evidenced based practice or research, and teaching experience.
4. Essay
Complete **each of the following three** essay questions with 250-300 words, 900 words max for all three, using 12 font and 1.5 spacing.
 - A. Describe what learning opportunities and career/professional goals you hope will be met by completing the Bachelor of Science in Nursing Degree. Please focus on your specific nursing practice and nursing interests.
 - B. Describe a complex clinical situation in which you used clinical reasoning and critical thinking. Evaluate the outcomes of that situation and how you gained knowledge, practice know-how, or new insights.

- C. Completing a BSN program can be mentally, emotionally, and physically challenging, requiring a good sense of time management. What challenges do you anticipate that you will face (e.g., work, school, and personal life demands)? What strategies do you intend to employ to be successful?
- 5. **If an applicant applies more than three (3) years after receiving their RN licensure**, a minimum of 1,000 hours of nursing work experience is required within the last three years (see Work Experience Verification Form on page). Two (2) professional ability assessment letters addressing your nursing practice and experiences in health care must be provided.

Additional Application Information

Hybrid courses have a significant online component which use a variety of evolving technology tools to facilitate teacher/student and student/student interactions. Canvas is the current learning management program at CMC, can be used with most major web browsers, and is supported under Windows, Macintosh, and UNIX operating systems. Students are required to have access to a computer and an internet connection for all online coursework. Phones and tablets can be used for some aspects of the courses, but a computer (laptop or desktop) is necessary for all aspects of each course. Microsoft Word is the standard word processing program for the majority of CMC instructors. Students without Microsoft Word may use the free software from www.OpenOffice.org to create Word-compatible documents. The program also includes spreadsheet, presentation, drawing, and database applications. The program is available for Windows, Macintosh, or Linux operating systems. Microsoft Word is installed on computers available in computer labs at CMC locations.

Admission requirements are reviewed annually and are subject to change. It is the student's responsibility to obtain a copy of the current year's admission packet to meet admission requirements.

Application Submission

1. Applications are accepted for each upcoming semester.

Deadline for RN-BSN Application

Fall Deadline: August 1

Spring Deadline: December 15

2. It is the applicant's responsibility to ensure that all application materials are included, and hand delivered or postmarked by the deadline. It is recommended that you send your application by certified mail.
3. All admissions applications and supporting documents should be emailed to Scott Schreiner, Admissions Representative for Health Sciences Programs at sschreiner@coloradomt.edu.
4. Confirmation of receipt of application materials is emailed to applicants at the email address listed on the CMC application after the CMC RN-BSN Application deadline date of the semester you are applying for.

Medical Forms, Drug Testing, FBI Fingerprinting And Background Checks

Conditionally accepted students will be required to obtain and pass a criminal background investigation, FBI fingerprinting, and drug screening (approximate cost to you is \$190.00) through Complio. You will receive instructions for completing these screenings in your conditional acceptance letter. Specific immunizations are required by our clinical facilities.

RN-BSN students may also be required to pay for and participate in MyClinicalExchange (approximate cost is \$39.50 per year).

Program Costs

Tuition cost for upper division nursing courses is a higher differential cost per credit. Textbooks, travel, or other computer expenses are additional cost to the student. Financial Aid is available for the nursing program. Students who would like more information about Financial Aid qualifications should contact the Financial Aid Office at CMC. Students seeking financial aid may be required to complete additional federal forms to apply for financial aid.

Below are the rates per credit, based on the 2024-2025 Academic year:

* Rates are subject to change

Nursing BSN*	Rates
In-District	\$179.00
In-State	\$283.00
Out-of-State	\$605.00

Financial Aid Information

Scholarships, FAFSA, Grants, etc.

Free Application for Federal Student Aid website: www.fafsa.ed.gov

Colorado Mountain College

Office of Financial Aid

970-947-8322

finaid@coloradomtn.edu

RN-BSN Program Curriculum Plan

General Education Requirements

COURSE CODE	COURSE NAMES AND CREDITS
BIO1111	General Biology with Lab (5)
BIO2101	Human Anatomy & Physiology I (4)
BIO2102	Human Anatomy & Physiology II (4)
BIO2104	Microbiology (4)
HWE1050	Human Nutrition (2)
ENG1021	English Composition I (3)
PSY2440	Human Growth & Development (3)
SOC	Soc or Behavioral Science Elective (3)

BSN General Education Requirements

Course Code	Course Names and Credits
BIO2116	Human Pathophysiology (4)
MAT1260	Introduction to Statistics (3)
ENG1022	English Composition II (3)
Advised Elective	Advised Elective (3)
HIS	History Elective (3)

Nursing Major Courses for RN to BSN

Course Code	Course Names and Credits
NUR3010	Dimensions of Nursing Theory (3)
NUR3170	Community & Public Health Nursing (5)
NUR3420	Nursing Ethics & Legalities (3)
NUR3250	Advanced Gerontology (3)
NUR3330	Advanced Health Assessment (3)
NUR3480	Healthcare Finance & Economics (3)
NUR4130	Nursing Research (3)
NUR4340	Information Management (3)
NUR4260	Leadership (3)
NUR4290	Senior Synthesis Project (5)

- Courses will be offered contingent upon enrollment numbers and faculty availability
- General Education Requirements: 28 (These credits may have been completed during prior nursing education program. Credits awarded are subject to review by the nursing program director and CMC).
- BSN General Education Requirements: 16
- Prior Nursing Degree: 44 (Block credit awarded for associate degree in lower division nursing courses).
- BSN Nursing Courses: 34
- **Total Hours: 122 credit hours**

RN-BSN Program Application Checklist

Semester Applying for:

_____ Fall

_____ Spring

Please select your preference
for program completion plan:

_____ Part time

_____ Full time

Applicant Name: _____ Birth Date: _____

Address: _____ Phone: _____

Email: _____ Student ID: _____

- Please submit your application in a manila folder with this Check Sheet completed on top of the other documents inside the folder.
- Please initial items included in your application.
- Keep copies of all submitted materials and we recommend you send your application certified mail.
- Applicants should read the RN-BSN Nursing Application Packet thoroughly.

Please Initial:

_____ I have graduated from an accredited AAS/ADN or Diploma Nursing Program.

_____ I have attached a copy of my current unencumbered Colorado RN license.

_____ I do not have any disqualifying criminal offenses.

_____ I have a minimum cumulative GPA of 2.5 or higher.

_____ I have attached a copy of my current CPR certification or enrollment registration for upcoming class (American Heart Assoc. Healthcare Provider ONLY).

_____ I have completed two Work Experience Verification forms **if it has been more than 3 years since receiving my RN license.**

_____ I have completed a general CMC Admissions Application online located: <http://coloradomtn.edu/admissions/applying>.

_____ I have completed the Transcript Request and Course Work in Progress Information Form: **Include** registration or schedule if courses are "in progress."

_____ Date official college transcripts were requested: _____

(CMC will automatically generate CMC transcripts and current schedules for all applicants).

_____ I have attached a professional resume.

_____ I have attached an essay answering each question indicated in this packet.

Your signature indicates that all the items you have initialed above are accurate and are included.

False reporting will result in application disqualification and/or dismissal from program.

Signature: _____ Date _____

Please send this check sheet with your application and supporting documents to:

Scott Schreiner

Admissions Representative for Health Sciences Programs

sschreiner@coloradomtn.edu

Transcript Request and Coursework in Progress

All transcripts must be **official copies** sent directly to:
Colorado Mountain College –Transcripts Department
registrar@coloradomtn.edu

Student Name: _____ Maiden (other) Names: _____

Any other names listed on transcripts: _____

I. List all transcripts that have been requested: (Please print)

Name of College or University	Date Requested	Student's Name on Transcript
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____

II. Colorado Mountain College Transcript Request

_____ **Yes**, I have previous coursework from Colorado Mountain College. Please print a copy of my transcript for my application file.

_____ **No**, I do not have previous coursework from Colorado Mountain College.

III. Transcripts Previously Evaluated by Colorado Mountain College

Name of College or University	Date Evaluated	Student's Name on Transcript
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____

IV. Course Work In Progress

I am current enrolled in the following courses

Name of course	Name of College or University	Approx Date of Completion
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____

*****Use additional sheet if necessary to list any course work or transcript information.**

Work Experience Verification

RNs **who graduated more than three years before applying for admission** to CMC's RN to BSN Completion Program must have 1000 hours of employment as an RN. This form must be returned to the applicant in a **sealed** envelope.

To Be Completed by Applicant:

Name: _____ Signature: _____

Address: _____ City: _____ State: _____ Zip: _____

is making application for the RN to BSN Completion Program at Colorado Mountain College. S/he is requesting:

- Name of Hospital/Agency _____
- Address of Hospital/Agency _____
- furnishing CMC with the information _____

Thank you for your time.

To Be Completed By Employer:

(Name of Hospital/Agency) employed the above-named person _____

From _____ to _____, a period of _____ (Total months/years)

Employment was full time; part-time. Total number of hours worked during this period of time was

_____ hours. S/he was employed as (Position/title _____).

Description of job duties:

Name: _____ Title: _____

Signature: _____ Date: _____

Hospital/Agency Address: _____

City: _____ State: _____ Zip: _____ Telephone: _____

Nursing Background Check

The Colorado Community College System (“CCCS”) and the State Board for Community Colleges and Occupational Education authorize the nursing programs to conduct a background investigation of all student applicants. The clinical sites used in the nursing programs require background checks of all potential interns. The purpose is to maintain a safe and productive educational and clinical environment. New students who refuse to comply with the background investigation will not be allowed to enter a CCCS Nursing Program.

An Applicant will be disqualified from a CCCS nursing program based on the following guidelines:

- Any *violent* felony convictions of homicide. (No time limit)
- Crimes of violence (assault, sexual offenses, arson, kidnapping, any crime against an at-risk adult or juvenile, etc.) as defined in section 18-1.3-406 C.R.S. in the 10 years immediately preceding the submittal of application.
- Any offense involving unlawful sexual behavior in the 10 years immediately preceding the submittal of application.
- Any crime, the underlying basis of which has been found by the court on the record to include an act of domestic violence, as defined in section 18-6-800.3 C.R.S. in the 7 years immediately preceding the submittal of application.
- Any crime of child abuse, as defined in section 18-6-401 C.R.S. in the 7 years immediately preceding the submittal of application.
- Any crime related to the sale, possession, distribution or transfer of narcotics or controlled substances in the 7 years immediately preceding the submittal of application.
- Any felony theft crimes in the 7 years immediately preceding the submittal of application.
- Any misdemeanor theft crimes in the 5 years immediately preceding the submittal of application.
- Any offense of sexual assault on a client by a psychotherapist, as defined in section 18-3-405.5 C.R.S. in the 7 years immediately preceding the submittal of application.
- Crimes of moral turpitude (prostitution, public lewdness/exposure, etc.) in the 7 years immediately preceding the submittal of application.
- Registered Sex Offenders. (No time limit)
- Any offense in another state, the elements of which are substantially similar to the elements of any of the above offenses.
- More than one (1) D.U.I. in the 7 years immediately preceding the submittal of application. If the investigation reveals information that could be relevant to the application, the designated individual responsible for background checks may request additional information from the applicant. The offense shall be reviewed on a case-by-case basis.

Students who have successfully completed the terms of a deferred adjudication agreement will not be disqualified. If any applicant feels the criminal background check is inaccurate, they may appeal the decision and request a review with the specific community college applied at. It is the applicant’s burden to produce substantial evidence that proves the crimes charged are incorrect.